



Guidelines for volunteering at Faith Academy:

- * Treat all students with dignity and respect. Treat all students fairly and objectively. No favoritism or preferential treatment.
- * Refrain from contact with the student beyond school interactions unless permission has been granted from the parent/guardian. Faith Academy assumes no responsibility for these interactions.
- * Do not give medications or medical treatment to a student at any time. If a student needs care, please notify the teacher or nearest Faith Academy staff immediately.
- * If for any reason you are not able to volunteer during a previously agreed-upon time scheduled, please notify the school as soon as possible so that necessary adjustments can be made.
- * Keep student information confidential. Be respectful of the confidential nature of school records, assignments and relationships, between staff members and students.

Important policies:

- 1) No gift giving, unless it is something given to an entire class
- 2) Do not hug a student, unless it is a family member or relative. Also, be careful about any kind of contact, especially when no other staff is around.
- 3) Never be alone with any single student. We encourage you to work with groups of two or more students. If one-on-one help is provided, do so in a publicly visible location (e.g. hallway, library, or office).